

INDIA TOURISM DEVELOPMENT CORPORATION  
Ashok Institute of Hospitality & Tourism Management

**Interview for Selection to Ministry of DONER Sponsored Hospitality Programs**

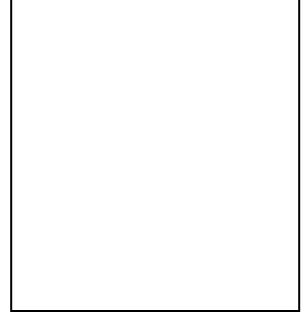
(Please fill up this form in BLOCK letters only)

Name of Candidate: - Mr. / Ms. \_\_\_\_\_

Date of Birth: - DD/MM/YY \_\_\_\_\_ Age \_\_\_\_\_ years

Educational Qualification: -

Qualification	Year of passing	% of Marks	Certificate Number
Xth			
XIIth			
Graduation			
Any other			



**Aadhar Card Number:-** \_\_\_\_\_

**Voter's ID card Number: -** \_\_\_\_\_

**Name of Course Applied for:**

- 01 Year training in Hotel Front Office
- 01 Year training in Travel Agency & Hospitality Management
- 01 Year training in Restaurant Service
- 01 Year training in Food Production

Permanent Address :-

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E- Mail Id: - \_\_\_\_\_

Mobile No. \_\_\_\_\_ Landline No. \_\_\_\_\_

Languages Known: - 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Signature of Candidate: - \_\_\_\_\_

(Please submit photocopies of 10<sup>th</sup>, 12<sup>th</sup>, Graduation and One Address Proof)

**INDIA TOURISM DEVELOPMENT CORPORATION**  
**ASHOK INSTITUTE OF HOSPITALITY & TOURISM MANAGEMENT**  
**C-12 A, Qutab Institutional Area, New Delhi- 110016**

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**FORM OF MEDICAL CERTIFICATE**  
**(To be submitted at the time of admission)**

I certify that I have carefully examined Mr. / Miss/ Mrs. \_\_\_\_\_  
son/ daughter/ wife of Mr. \_\_\_\_\_ whose signature is given below. As a  
result of his/ her examination I certify that nothing has been found which may disqualify him/  
her from submission to a course in a Technical Institute. I have further to report that:

1. His/ her eyes appear to be \_\_\_\_\_
2. His/ her heart & lungs are clear \_\_\_\_\_
3. His/ her chest measurement is normal \_\_\_\_\_ expanded \_\_\_\_\_
4. His/ her weight is \_\_\_\_\_
5. His/ her height is \_\_\_\_\_
6. He/ she wear glass/ do not wear glass \_\_\_\_\_ vision.
7. He/ she have no disease, mental and bodily infirmity, which makes him/ her unfit in the  
near future for an active life and studies as well as for practical.
8. He/ She does not suffer from:
  - Infections skin disease
  - Psoriasis follicles
  - Tuberculosis
  - Trachoma
  - STD
  - Epilepsy
  - Leucodernal/ Leprosy

\_\_\_\_\_  
Medical Practitioner's Signature & Stamp

Marks of identification \_\_\_\_\_

Registration No. \_\_\_\_\_

Signature of Candidate \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Telephone No. \_\_\_\_\_

**INDIA TOURISM DEVELOPMENT CORPORATION**  
**MANPOWER DEVELOPMENT CENTRE, NEW DELHI – 16**

**CHARACTER AND ANTECEDANTS VERIFICATION FORM**

1. FULL NAME OF CANDIDATE: \_\_\_\_\_

2. TRADE OF CANDIDATE: \_\_\_\_\_

3. FATHER'S NAME: \_\_\_\_\_

4. PRESENT ADDRESS IN FULL,  
WITH POLICE STATION & DISTRICT: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. HOME/ PERMANENT ADDRESS IN FULL,  
WITH POLICE STATION & DISTRICT: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

AFFIX ONE  
PASSPORT SIZE  
PHOTOGRAPH

6. PARTICULARS OF PLACE WITH PERIODS OF RESIDENCE WHERE YOU HAVE RESIDED DURING THE PRECEEDING TWO YEARS: \_\_\_\_\_ PERIOD  
 FROM: \_\_\_\_\_ TO: \_\_\_\_\_

ADDRESS IN FULL WITH POLICE STATION & DISTT. \_\_\_\_\_  
 \_\_\_\_\_

7. APPLICANT'S NATIONALITY: \_\_\_\_\_

8. DATE OF BIRTH: \_\_\_\_\_ AGE AT MATRICULATION: \_\_\_\_\_

9. TWO MARKS OF IDENTIFICATION :- \_\_\_\_\_  
 \_\_\_\_\_

10. EDUCATIONAL QULIFICATION SHOWING PLACES OF EDUCATION WITH YEARS. IN SCHOOL & COLLEGES.

NAME OF SCHOOL/ COLLEGE WITH FULL ADDRESS	PERIOD		EXAMINATION PASSED
	FROM	TO	
Xth			
XIIth			
Graduation			

- 11. A) Have you ever been arrested? Yes/ No
- B) Have you ever been prosecuted? Yes/ No
- C) Have you ever been kept under detention? Yes/ No
- D) Have you ever been bound down? Yes/ No
- E) Have you ever been fined by Court o Law? Yes/ No
- F) Have you ever been convicted by a Court of Law? Yes/No
- G) Is any case pending against you in any Court of Law? Yes/ No
- H) Whether discharged/ expelled/ withdrawn from any training Institution under the Govt. or otherwise? Yes/ No

11. Names & address of two responsible persons other than relatives to whom you are known:

I. _____	II _____
_____	_____
_____	_____

I certify that the foregoing information is correct and complete ato the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness of Photo indentify Card for airport entry.

Counter signature of Employer/ authorized Signatory with stamp.

Signature of candidate

Date: \_\_\_\_\_

Place :- \_\_\_\_\_

**List of requirements from selected candidates:-**

1. Police verification forms to be filled in and signed by Police Authorities.
2. Medical Fitness Certificate from a medical practitioner, preferably from a Government hospital.
3. Copy of Identification Card like (Voter's ID, Aadhaar Card, Passport, Driving License).
4. Students should carry their original educational documents along with them.
5. Students should carry 2 black trousers, 2 white shirts and a pair of black shoes with them. Two registers, two pens etc.
6. The train travel from hometown to training centre by Sleeper Class (SL) will be reimbursed by DONER and you will be required to present the ticket in original at the training centre for claiming reimbursement. No reimbursement will be made towards travel by air.
7. No kind of leave will be sanctioned to the candidates during the conduct of one year training program for gaining home on account of any reasons.
8. Trained candidates who get job offers will have to accept them and join the company.
9. During the training course students will not be permitted to interchange the departments.
10. Boarding and lodging facility will be provided free of cost on sharing basis.
11. No smoking, drinking or beetle chewing will be permitted in the hostel & study centre
12. Strict Disciplinary action will be taken against students who indulge in misbehaviour and mis-conduct which could lead to their expulsion from course.
13. Personal clothing and bed sheets, towels and toiletries should be carried by the students.
14. No damage will be caused to the Hostel and Institute property by the students and if same is done a penalty will be charged from them.
15. No reimbursement for local transport will be made by ITDC.
16. GM (HRD) will be the final authority for any disciplinary action.

## **ITDC & DONER**

One year residential course in Hospitality, Travel and Tourism Management has been designed by AIH&TM for students sponsored by Ministry of North Eastern Region. This course provides jobs in Hotels, Travel Agencies, airport handling and ground duties at airport to the enrolled students.

Interviews for admission of students to be conducted at Imphal, Manipur on 02.06.2016 & 03.06.2016 and Tripura on 29.06.2016 & 30.06.2016 in the following trades:

- 01 Year training in Hotel Front Office
- 01 Year training in Travel Agency & Hospitality Management
- 01 Year training in Restaurant Service
- 01 Year training in Food Production

The training is to be conducted in cities where ITDC Hotels are located, such as Jaipur, Bhubaneswar, Pondicherry, and Mysore.

Interested candidates may send their CV along with DONER application form via email on [itdc.aihtm@gmail.com](mailto:itdc.aihtm@gmail.com) or by post at Ashok Institute, C-12 A, Qutub institutional Area, New Delhi-110016.